



OFFICE OF THE DEAN STUDENT WELFARE

Ref. No RKGIT/Dir.Off/July/ 2025/049

Date: 29th July, 2025

**Sub: Canteen Committee
(Session: 2025-26)**

A Committee consisting of the following faculty & staff members is constituted to check and regulate the functioning of the College Canteen:

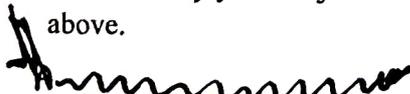
Srl no.	Name	Designation
1	Dr. Sudhir Kr. Sharma	Prof. AS&H (Convener)
2	Dr. Vishwanath Agarhari	Professor, Pharmacy
3	Dr. Vinita Singh	Assoc. Prof. AS&H
4	Dr. Saurabh Gupta	Assoc. Prof. ME
5	Mr. Deepak Tomar	Asstt. Prof. MBA
6	Ms. Sonia Singh	Warden 1 st year Girls hostel (Sarojini Bhavan)

The Canteen being a common facility for the faculty / staff / parents / guests/students, it is necessary to regulate the affairs of Canteen on regular basis by the Canteen Committee. The Canteen Committee is also authorized to check and regulate the affairs of Nescafe Corner, Dosaka Foods & Domino's Outlet.

Role & Responsibility of Canteen Committee

- 1) The staff in Canteen and other food stalls is properly dressed.
- 2) The Contractors have necessary permission and food license etc. as per statutory requirement.
- 3) The staff maintains proper personal hygiene and wear mask, gloves, cap & apparen while working in Canteen and other stalls mentioned above.
- 4) To check hygiene and sanitation in the Canteen, kitchen & surrounding areas.
- 5) To keep check on the rates / quality / quantity and services is an important function of the canteen committee.
- 6) To periodically visit and interact with the students / faculty / staff, to take their feedback with respect to the quality / rates / services etc. and in case of any deficiency, to bring the same to the notice of Dean Student Welfare / Director.
- 7) Items used in canteen and other food stalls are of good quality / appropriate brand.
- 8) Any new item(s) to be added, prior approval of the committee with respect to its rate / quantity / quality will be essential.

The Canteen Committee will also check that the agreements / MOUs with concerned Contractors are available on record alongwith food safety license etc. The agreements will be revised every year subject to satisfactory services of the Canteen and other food stalls mentioned above.


(H.G. Garg)

Dean Student Welfare


(Dr. B.C. Sharma)

Director

Copy to:

- a) Principal Pharmacy
- b) Assoc. Director CRC
- c) Dean (Academics) / Dean EII/ Dean (Accreditation)
- d) The HODs / Head HR/ Coordinators 1st year
- e) Dr. Sudhir Kr. Sharma, Prof. AS&H
- f) Dr. Saurabh Gupta, Assoc. HOD ME
- g) Dr. Vishwanath Agarhari, Professor, Pharmacy
- h) Dr. Vinita Singh, Assoc. Prof. AS&H
- i) Mr. Deepak Tomar, Asstt. Prof. MBA
- j) Ms. Sonia Singh, Warden 1st year Girls hostel (Srojini Bhavan)
- k) Mr. Nishant Gupta, Canteen Contractor
- l) Mr. Ajeet Pal Singh, Nescafe Corner
- m) Ms. Preeti Nair, Dosaka Foods
- n) Mr. Sanjeev Kumar, Domino's Outlet.
- o) Accounts officer / Accounts branch;
- p) All Faculty & Staff Members
- q) All Wardens & Caretakers;

Chairman
Vice Chairman
Group Advisor
Group Ex. Director
Director, RKGIT
Director RKGIT&M
Prof (Dr.) Sanjeev Goyal, AS&H

for kind information please.


(H.G. Garg) 29/7/2025
Dean Student Welfare


(Dr. B.C. Sharma)
Director